

# Sovos Compliance Network France Identity Verification

This Data Sheet sets forth the terms applicable to the French regulated identity verification process that Sovos must complete for its customers. These terms are in addition to the terms that govern Customer's use of Sovos Compliance Network and that are contained in a separate Sovos Compliance Network Data Sheet. These terms are currently applicable to the Sovos Compliance Network – France Software provided by Sovos to the customer named on an applicable Order Form (the "Customer").

## 1 DEFINITIONS.

**1.1 "Admin User"** means the authorized representative designated by Customer to act on behalf of Customer in connection with the Software, including without limitation to complete the Identity Verification Process, accept applicable terms and conditions, and execute the Mandate.

**1.2 "Identity Verification Process"** means the identity verification process, whether manual or automated, required to be completed by the Admin User as a regulatory prerequisite for Sovos or Sovos' partners to provide access to the Software and/or Services.

**1.3 "Mandate"** means the formal authorization and delegation of authority executed by the Admin User on behalf of Customer, authorizing Sovos to perform Invoice Processing and related services in accordance with this Agreement.

## 2 AUTHORIZED REPRESENTATIVE; REQUIREMENTS

**2.1 Designation/Authorization of Admin User.** Customer shall designate at least one Admin User within its organization who shall be authorized to act on behalf of Customer in connection with the Identity Verification Process. Customer hereby formally authorizes the Admin User, on behalf of Customer, to undergo the mandatory Identity Verification Process, including identity verification whether manual or automated, accept all applicable terms and conditions applicable to the Identity Verification Process and execute the Mandate. Customer acknowledges and agrees that such actions by the Admin User shall be binding upon Customer and shall form an integral part of the Agreement.

**2.2 Identity Verification Process.** The successful completion and ongoing validity of the Identity Verification Process and Mandate execution constitute mandatory regulatory prerequisites for Sovos to provide the Software. The Identity Verification Process may be carried out through authorized third-party verification providers engaged by Sovos. An up to date list of Sovos such providers is maintained at this site [Sovos Subprocessors](#). Customer acknowledges and consents to Sovos' use of such providers and authorizes Sovos to share relevant information with such providers for the sole purpose of

completing the Identity Verification Process.

**2.3 Non-Compliance.** Where the Identity Verification Process is not initiated, not completed, fails, expires, or cannot be successfully concluded for reasons attributable to Customer or its Admin User, Sovos cannot provide access to the Software until such requirements are duly satisfied, without liability to Customer; provided, however that Customer shall not be relieved of its payment obligations under the applicable Order Form or Governing Agreement.

**2.4 Periodic Identity Verification Reviews.** Sovos reserves the right to request periodic and/or ad hoc identity verification reviews, including intervals of twenty-four (24) months or as required by applicable law, regulatory authorities, or Sovos' internal compliance policies. Customer and its Admin User shall cooperate fully with any such reviews and provide all requested information and documentation in a timely manner.

**2.5 Customer Responsibilities.** Customer is responsible for and warrants that:

a. all information supplied for the Identity Verification Process is accurate, complete, and up to date;

b. the Admin User possesses the requisite authority to act on behalf of Customer;

c. Customer acknowledges the existence and requirements of the Identity Verification Process; and

d. Customer shall promptly notify Sovos of any changes that may impact the Identity Verification Process, the Mandate, the Admin User's authority, or Sovos' ability to provide the Software, including but not limited to changes in the Admin User's employment status, organizational structure, legal entity information, or beneficial ownership.

**3 DEFINED TERMS.** Except as defined herein or otherwise required by the context herein, all defined terms used in this Data Sheet have the meaning set forth in the Governing Agreement. This document constitutes a Data Sheet as defined in the Governing Agreement.

SOVOS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, IN THIS DOCUMENT.