

Use Tax Manager

This Data Sheet describes the following Cloud Solution to be provided by Sovos Compliance, LLC ("Sovos") to the customer named on an applicable Order Form ("Customer") in accordance with this Data Sheet:

- **Sovos Use Tax Manager** – A cloud-based indirect tax (sales and use tax) determination solution that is powered by global content, calculates taxes on purchases in non-real time batches and provides tools to accrue, validate, reconcile and manage the tax charged by vendors.
- **Sovos OptiTax** – A batch-based, cloud solution allowing users to evaluate purchase transaction taxes without disrupting customers' accounts payable flows.

1 DEFINITIONS.

1.1 **"Invoice"** means an individual document issued by a seller to the customer with the details of a unique business transaction for a defined time period.

1.2 **"System"** means the Software and Sovos Data.

2 **INTEGRATION AND ADAPTERS.** Customer is solely responsible for data mapping. Customer may purchase the right to use a Standard Adapter, if available from Sovos. Customer's use of such Standard Adapter is subject to all terms and conditions of the Agreement. If no Standard Adapter is available or purchased by Customer, Customer is responsible for: (i) developing and maintaining the adapter; and (ii) updating the adapter to be compatible with new releases of the System and Customer's Application. Sovos can provide adapter services on a time and materials basis pursuant to the Professional Services provisions of this Governing Agreement. SOVOS PROVIDES NO WARRANTY, SUPPORT OR MAINTENANCE FOR ANY NON-STANDARD ADAPTER.

3 Access and use of the Cloud Solution may require certain components of the Software to be installed in Customer's data center. In such event, use of such components of the Software installed in Customer's data center will be limited to Customer's Access and use of the Software and subject to the restrictions on use set forth in the Governing Agreement and any applicable Data Sheets.

4 Customer is solely responsible for any liabilities, penalties, or interest related, but not limited to, (i) the proper application of sales, use and value-added tax, (ii) the proper determination of Customer's nexus to any jurisdiction, (iii) the applicability of taxes for Customer's products and services, (iv) use tax determination and calculation, (v) determination of exempt sales applicable to Customer's transaction, (vi) Customer's failure to perform any obligation or responsibility under the Agreement.

5 **OPTITAX ONBOARDING.** (for Optitax customers only) Sovos will provision Customer's access to Sovos OptiTax ready for Customer to configure with one administrator user account. The administrator will be able to add additional user accounts. If requested by customer, Sovos will provide administrator user training. For an additional fee, Sovos can provide Customer with specific indirect tax configuration support, indirect tax requirements documentation, solution design, system testing and post-implementation support.

6 **CHANGES.** Sovos may, from time to time and in its sole discretion, make changes to this document or the terms and conditions set forth herein, provided however, in no event shall Sovos make any changes that will degrade the products or services applicable to this Data Sheet without prior written notice to Customer. When Sovos makes changes hereto which do not degrade the products or services applicable to this Data Sheet, Sovos will provide notice as appropriate under the circumstances, e.g., by displaying a notice within the applicable Sovos products or services, by updating the Data Sheet located at <https://sovos.com/customer-legal-data-sheets/> or by sending Customer an email.

7 **TERMS AND CONDITIONS.** Customer's execution of an applicable Order Form for the Software applicable to this Data Sheet signifies Customer's agreement to the terms and conditions in this Data Sheet and its acknowledgment that the Software is provided under and is governed by such applicable Order Form and the separate written agreement between the parties that expressly governs Sovos' delivery of Software and Services (the "Governing

Agreement").

8 **DEFINED TERMS.** Except as defined herein or otherwise required by the context herein, all defined terms used in this Data Sheet have the meaning set forth in the Governing Agreement. This document constitutes a Data Sheet as defined in the Governing Agreement.

SOVOS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, IN THIS DOCUMENT.