

Tax Identity Management Solicitation and Response

This Data Sheet describes the following Services to be provided by Sovos Compliance, LLC ("Sovos") to the customer named on an applicable Order Form (the "Customer") in accordance with this Data Sheet.

- **Tax Identity Management Solicitation** – After B Notices or Penalty Notices are delivered by the IRS, Sovos will import them either electronically or manually into the tax reporting application, identify the type of solicitation required and produce a report. Sovos will print and mail applicable solicitations as part of the Service.

- **Tax Identity Management Response** – Sovos will collect the responses to the solicitations and convert the responses into images to be stored in the tax reporting application. Sovos will use the responses to update recipient data with the tax reporting application.

1 Tax Identity Management Solicitation and Response.

1.1 **TIN Authorization.** After receipt of the solicitation responses, Sovos will transmit tax information provided by Customer to the IRS through the IRS Tax Identification Number (TIN) Matching Program (the "Program"), which is subject to the guidelines in the IRS Publication 2108A. Customer hereby appoints Sovos as its authorized Agent for the purposes of submitting such tax information on Customer's behalf to the IRS. Customer acknowledges that only name/TIN combinations relating to accounts with respect to which reportable payments are made, or are likely to be made, can be transmitted. If Customer requests that Sovos transmit tax information outside the parameters of the Program, Customer accepts all responsibility for any liability and/or penalty that may be assessed as a result of using the Program this way. Sovos uses government websites and databases for certain data needed to perform the Verification and is not responsible for delays or inaccuracies caused by non-availability of such websites or databases or for incorrect information provided by the government.

1.2 **Survival.** The TIN Authorization remains in effect until the Agreement expires or is terminated.

2 **CHANGES.** Sovos may, from time to time and in its sole discretion, make changes to this document or the terms and conditions set forth herein, provided however, in no event shall Sovos make any changes that will degrade the products or services applicable to this Data Sheet without prior written notice to Customer. When Sovos makes changes hereto which do not degrade the products or services applicable to this Data Sheet, Sovos will provide notice as appropriate under the circumstances, e.g., by displaying a notice within the applicable Sovos products or services, by updating the Data Sheet located at <https://sovos.com/customer-legal-data-sheets/> or by sending Customer an email.

3 **Terms and conditions.** Customer's execution of an applicable Order Form for the Services applicable to this Data Sheet signifies Customer's agreement to the terms and conditions in this Data Sheet and its acknowledgment that the Services are provided under and is governed by such applicable Order Form and the separate written agreement between the parties that expressly governs Sovos' delivery of products and services (the "Governing Agreement").

This document constitutes a Data Sheet as defined in the Governing Agreement.

SOVOS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, IN THIS DOCUMENT.